

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, November 9, 2022
Meeting Time 6:00 PM**

THIS MEETING WAS HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Call to Order by Kyle Trembl (in place of Chairman Dr. Lanny Tibaldo-excused) at 6:00pm
2. Roll Call
 - a. Present: Larry Boldt, Kyle Trembl, Travis Runke, Skip Lee, Mike Van de Hei, and Katie McCarty
 - b. Excused: Lanny Tibaldo
 - c. Staff: Scott Beining, Patrick Wetzel, Melissa Mathes
3. Approve Agenda
 - a. Skip Lee made a motion to approve the agenda, seconded by Katie McCarty. Motion carried unanimously.
4. Approve Minutes from October 12, 2022 meeting.
 - a. Travis Runke made a motion to approve the minutes, seconded by Mike Van de Hei. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No comments.
6. Consideration of Sign Review at 1641 Sand Acres Dr. at Parcel L-660 by Reinhold Signs.
 - a. Scott Beining and Teri Moen (Reinhold Signs) explained the new non-lit monument sign along with placement.
 - b. Katie McCarty made a motion to approve the sign review at 1641 Sand Acres Dr. at Parcel L-660, seconded by Skip Lee. Motion carried unanimously.
7. Consideration of Conditional Use Permit for a Temporary Communication Tower at 2901 Lawrence Dr. at Parcel L-469 by Verizon Wireless.
 - a. Scott Beining explained this Conditional Use Permit application was submitted because a 90 day temporary permit was issued so communications wouldn't be interrupted for customers.
 - b. Peter Schau (Terra Construction) explained the communication tower is currently a temporary structure and working towards a permanent tower.
 - c. Katie McCarty made a motion to approve CUP for temporary communication tower at 2901 Lawrence Drive, Parcel L-469, seconded by Skip Lee. Motion carried unanimously. Item will move to Town Board to set public hearing.
8. Consideration of 2 Lot Certified Survey Map (CSM) at Lost Dauphin Dr/Golden Glow Rd. on Parcel L-27-1 by Mau & Associates.
 - a. Scott Beining explained the 2 lot parcels will be approximately 2.42 acres.

- b. Larry Boldt made a motion to approve the 2 Lot CSM at Lost Dauphin/Golden Glow Rd. on Parcel L-27-1, seconded by Travis Runke. Motion carried unanimously.
9. Consideration of Zoning Amendment to re-zone Lot 1 & 2 of above CSM from Agricultural Zone (A-1) to Estate Residential (ER) at Lost Dauphin Dr/Golden Glow Rd on current Parcel L-27-1 by Mau & Associates.
- a. Scott Beining discussed the re-zone of Lot 1 & 2 from the above CSM does meet the ordinance criteria for ER lots.
 - b. Skip Lee made a motion to approve to re-zone Lot 1 & 2 of above CSM from A1 to ER, seconded by Mike Van de Hei. Motion carried unanimously. Item will move to Town Board to set public hearing.
10. Staff Updates/Reports
- a. Staff reports were given.
11. Adjourn.

Scott Beining, Zoning Administrator

It is possible that a quorum of the Town Board will be at this meeting to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Town Board, pursuant to State ex rel Badke vs. Greendale Village Board. As such, it must be noticed as a Town Board meeting. No formal action will be taken by the Town Board at this meeting.